SAMPLE - not a real meeting

Rules of the meeting

SampleData Annual General Meeting 2026.

1. Notice of the meeting is given to every voter on the final voter list at least 14 days before the day.
2. The meeting begins only when the quorum is present: 40% of the members who can vote, counted by physical and online attendance.
3. If the quorum is short, the meeting is postponed to NaN undefined NaN.
4. Each voter shows an ID at the door. The Attendance Monitor allows a person in only after the ID has been checked. Attending does not by itself give a right to vote.
5. Only a voter whose documents were accepted can vote. A rejected voter cannot vote.
6. All voting is a secret ballot. Each voter receives one ballot on each voting point, and cannot vote twice, whatever the way of voting.
7. The way of voting: paper and online combined: the voter votes on the mobile, prints the ballot and puts it in the box.
8. A resolution is passed by a simple majority by weightage of the votes cast, unless the agenda names another majority for a point. Abstain is recorded but never counts for or against.
9. Each vote carries the weightage shown on the voter list.
10. The Host opens and closes the voting of each point by hand, and every opening and closing is recorded with its time.
11. A vote, once cast, cannot be changed. A mistaken ballot is dealt with by the Presiding Officer and recorded.
12. The result of each point is declared by the Chairperson. The result sheet and the minutes are recorded when the meeting is closed.

SAMPLE - not a real meeting